



Authority Agenda — as of July 15, 2025

Wednesday, July 16, 2025 – Regular Meeting – 5:00 p.m.

Bemidji Regional Airport Authority

Terminal Conference Room at 3824 Moberg Drive NW Suite 101

Bemidji Regional Airport Authority - Notice of Regular Meeting Pursuant to:
Minnesota Statute 13D.02

Notice of In-Person Regular Meeting with
Option to attend by Interactive Technology

Notice is hereby given that the Bemidji Regional Airport Authority will hold a Regular Meeting on Wednesday, July 16, 2025 at 5:00 p.m. at the Bemidji Regional Airport Authority's Conference Room located at 3824 Moberg Drive NW Suite 101, Bemidji, MN.

Considering the requirement listed above, Executive Director Kyle Christiansen has determined that an in-person meeting may be held with some or all of the Bemidji Regional Airport Authority Board members participating by telephone or other electronic means. Authority Members attending remotely are:

Members of the public may attend in-person or by interactive technology.

Information on how to join the meeting:

Join Zoom Meeting <https://us02web.zoom.us/j/2568799624>

-OR-

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 256 879 9624

Mission: Quickly connect the world to our community and drive economic growth for our region.

Vision: By 2040, the Bemidji Regional Airport is the Upper Midwest's most vibrant regional aviation hub and the number one economic driver in the Greater Bemidji Region



Authority Agenda — as of July 15, 2025

Wednesday, July 16, 2025 – Regular Meeting – 5:00 p.m.

Bemidji Regional Airport Authority

Terminal Conference Room at 3824 Moberg Drive NW Suite 101

- ☐ Call to Order Regular Authority Meeting/Pledge of Allegiance
- ☐ Acknowledge Items not on Agenda or Items to be added to the Agenda by Authority Members or Staff
- ☐ ACTION: Consent Agenda:
 - ☐ Minutes of April 16, 2025 Regular Meeting
 - ☐ Bills/Checks/Electronic Funds Transfers for June 19, 2025 through August 20, 2025
- ☐ ACTION: Submit to Audit – Financial Reports for June 2025
 - ☐ Profit & Loss
 - ☐ YTD Budget
 - ☐ Balance Sheet
- ☐ Reports:
 - ☐ Fixed Base Operator (FBO) Monthly Reports
 - ☐ Bemidji Regional Airport Affairs Council
 - ☐ Executive Directors Report
- ☐ Public Comment
- ☐ Old Business:
 - ☐ Storm Damage Update
 - ☐ 2025-2026 Salary Structure
- ☐ New Business:
 - ☐ ACTION: 2024 Audit Proposals
 - ☐ ACTION: 2026 Budget
 - ☐ ACTION: Resolution #280 – 2026 Levy
 - ☐ ~~ACTION: 2026 City of Bemidji Deer Hunt on Airport Property~~
- ☐ Closed Meeting:
 - ☐ Executive Director 12 Month Performance Review
- ☐ Re-open meeting
- ☐ Adjourn
- ☐ Future meetings:
 - ☐ Regular Meeting – August 20, 2025 at 5:00 p.m.
 - ☐ Regular Meeting – September 17, 2025 at 5:00 p.m.
 - ☐ Regular Meeting – October 15, 2025 at 5:00 p.m.



**BEMIDJI REGIONAL AIRPORT AUTHORITY
BOARD MEETING
JULY 16, 2025 @ 5:00 P.M.**

John Knorr

Jorge Prince

Craig Gaasvig

Lynn Eaton

John Carlson

Authority Chairman

Authority Member (City)

Authority Member (County)

Authority Member (City)

Authority Member (County)

Kyle Christiansen

Ehren Inkel

Angela Demaris

Executive Director

Director of Operations

Administrative Technician



Bemidji Regional Airport Authority - Notice of Regular Meeting Pursuant to: Minnesota Statute 13D.02

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**+1 312 626 6799 US (Chicago)
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+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US
+1 301 715 8592 US**

Meeting ID: 256 879 9624



-Call to Order -Review/Approve Agenda -Consent Agenda



BEMIDJI
Regional Airport

- **Call to Order Regular Meeting**
- **Acknowledge items not on the Agenda or
Items to be added to the Agenda by Authority Members**
- **REQUESTED ACTION: Approve Consent Agenda:**
 - **Minutes of June 18, 2025 Regular Meeting**
 - **Bills/Checks/EFTs/ACHs – June 19, 2025 through August 20, 2025**
 - **Submit to audit: Financial Reports for June 2025**
 - **Statement of Net Assets**
 - **Revenue and Expenses (Budget)**

Reports



- **Report - Airport Advisory Group “Bemidji Regional Airport Affairs Council”**
 - **Purposes:**
 - **To foster communication between the Bemidji Regional Airport Authority, Bemidji Regional Airport Authority staff and the greater Bemidji region aviation community.**
 - **To educate the greater Bemidji community on aviation-related issues and opportunities.**
 - **To advocate and support the development of the general aviation industry in the greater Bemidji region (not just to benefit businesses on the airport).**
 - **The Bemidji Regional Airport Affairs Council will also serve as advisory to the Bemidji Regional Airport Authority on issues related to general aviation as requested by the Authority.**
 - **Update from Group – recent discussion/actions.**
 - **Next scheduled meeting –**
 - **Development of Strategic Plan**
 - **Development of Aviation Workforce**

Bemidji Aviation Services FBO

FBO Update as of June, 2025

Landings over 8,000 lbs: 37 Corporate Air, 12 Sanford Airmed, 24 General Aviation

Aircraft Serviced by Mechanics: 4 General Aviation, 3 Skywest: BJI-2 INL-1

Hangars: 1 Unit(Hangar 3) not leased but currently being used by another displaced by storm.

Gillfillan Hangar: Teardown in progress, in talks for rebuilding. Repairing our Cessna 172

Storm Damage: Displaced 3 Hangar Customers. Damage to one airplane inside T-Hangar

2 Customer aircraft damaged on ramp. BASI will perform work to get Cirrus in ferry condition.

Still awaiting decision on Bonanza whether repairable or salvage.

Bemidji Aviation Services FBO

June Fuel Flowage Breakdown

AVGAS

BASI
CUST.
BARNSTORMERS
HANGAR CUST.
BFC

GALLON

S

1,759
1,350.5
789
591
25
4,514.5

JET A

BASI
DELTA
CUST.
ENBRIDGE
NORTH MEMORIAL
SANFORD

GALLON

S

1,466
8,026
15,717
905
3,165
3,625
32,904

Bemidji Aviation Services FBO

100LL Gallons

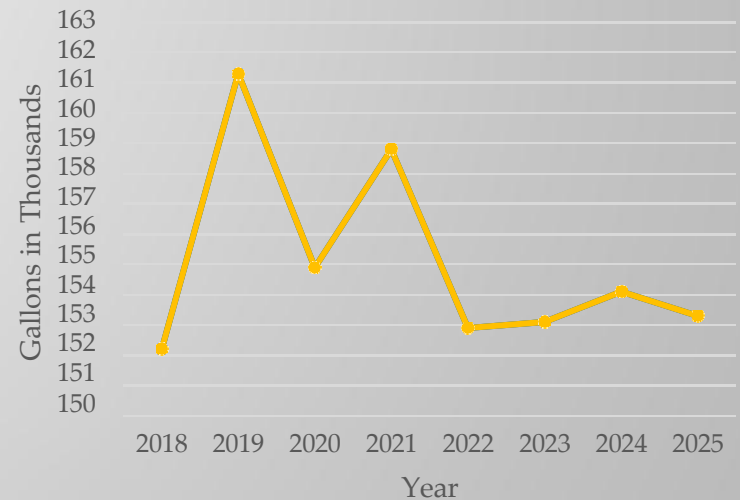
Year (YTD JUNE)	Total Gallons	% Trend
2018	40,045	-5.39% Decrease
2019	35,151	-12.2% Decrease
2020	34,791	-1.02% Decrease
2021	36,553	5.06% Increase
2022	38,294	4.76% Increase
2023	35,296	-7.83% Decrease
2024	30,767	-12.8% Decrease
2025	24,002	-21.9% Decrease



Bemidji Aviation Services FBO

Jet A Gallons

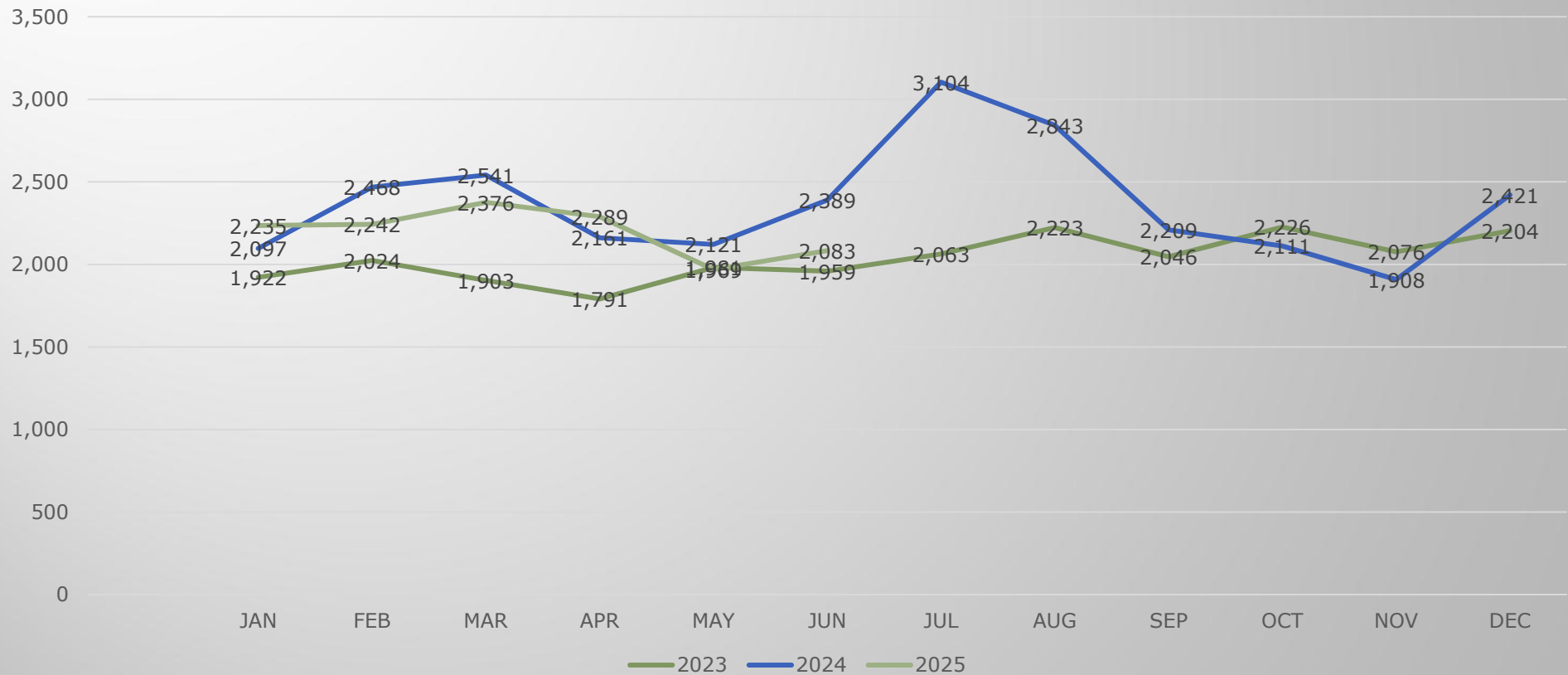
Year (YTD JUNE)	Total Gallons	% Trend
2018	152,251	10.9% Increase
2019	161,359	5.98% Increase
2020	154,966	-3.96% Decrease
2021	158,891	2.53% Increase
2022	152,976	-3.72% Decrease
2023	153,154	0.12% Increase
2024	154,106	0.62% Increase
2025	153,375	-0.47% Decrease



Executive Director's Report



Revenue Enplanements



SkyWest: 2083 Revenue Enplanements

Sun Country: 0 Revenue Enplanements (no flights until fall)

Total: 2083 Revenue Enplanements June 2025

Executive Director's Report



➤ Air Service Update

- SkyWest – April 2025– 2 round trips to/from MSP 7 days a week
- 6:45 a.m. DEP; turn 2p.m.-3p.m.; 10:45 p.m. ARR
- Riverside Resort, Laughlin / Sun Country flights: No Flights Until Fall

Executive Director's Report



➤ Operations

- Unpaved Operations in Runway Safety Area
Approved for use
- FAA Part 139 Annual Inspection – Awaiting outbriefing
- Weather Observer Station final application submitted. Ehren has passed exam
- Airport Live Burn Training and Triennial Exercise – Friday, September 5th

➤ Staffing

- Fully Staffed

➤ Outreach

- Chamber After Hours at Airport - October

Executive Director's Report



➤ Maintenance

- Investigating back-up generator issues

➤ Administration

- Union Contract – Attorney Chosen for review and edits
- Draft Personnel Policy being reviewed
- Leases
 - TSA – Awaiting Final TSA signature
 - DNR Tanker Base – Awaiting Draft from State
 - Enterprise/National/Alamo – Drafting lease with John DeCoster
 - SkyWest – Awaiting Response

Projects & Grants...



- Projects remain on the monthly project update until Grant is in closeout phase or when project is complete.



Projects & Grants...



➤ Planning Area #3 (PA #3)

- Planning Area #3 Utility Infrastructure Project Design, Bidding and Construction (DEED)
- Construction likely to begin in July/August 2025



Projects & Grants...



➤ AIP 48 (FAA AIP Entitlement 2024 Projects)

➤ Funding - FAA 95% / Mn/DOT Aeronautics 2.5% / Local Share 2.5%

➤ Taxiway design - complete

➤ Deicing vehicle being built

➤ Exhibit A work underway, anticipated completion Spring 2026



Projects & Grants...



- FAA AIP BIL AIP-47 (2024 Projects) T Hangar Exp/Self Help Aircraft Fuel System Project
- Funding - FAA 95% / Mn/DOT Aeronautics 2.5% / Local Share 2.5%
- Paving and Fuel System install anticipated by end of July

	BIL Funding Year	BIL Allocated Dollar Amount	Cumulative Amount	PA #3 Taxilane	95%. BJI Self Service Fueling (Pavement/Sitework/ENG.)	95%. BJI Self Service Fuel System (Tank/Equipment)	95%. BJI T-Hangar (Eng. & Building)
	2022	\$1,020,028	\$1,020,028				
	2023	\$1,019,788	\$2,039,816	\$1,758,344.97			
	2024	\$1,018,054	\$1,299,525.03		\$1,053,747.11		
Jan-25	2025	\$1,018,054	\$1,263,831.92			\$462,530.61	
Jan-26	2026	\$1,018,054	\$1,819,355.30				\$1,763,598.82



Projects & Grants...



- Runway 7/25 Design – State Grant 70/30 Split
 - Anticipated design completion – September 2025
 - Construction tentatively scheduled for Summer 2026, pending funding

Reports



- Fixed Base Operator (FBO) Lease and Operating Agreement (Agreement)
Compliance Report and Monthly Reports
- Compliance Report -
 - will be filled out by Authority's representative each month
 - will be presented to Board each month for review
 - provides objectivity in evaluating performance of Operator
- FBO Monthly Reports – June reports included in information packet



➤ Public Comments

Old Business...



BEMIDJI
Regional Airport

➤ Storm Damage Update

Old Business...



BEMIDJI
Regional Airport

➤ Storm Damage Update









➤ Thank you!!



**Old
Business...**



BEMIDJI
Regional Airport

➤ 2025-2026 Salary Structure

New Business...



BEMIDJI ***Regional Airport***

➤ 2024 Audit Services Proposals

➤ Two Proposals Received

- Clifton Larson Allen - \$25,000
- Creative Planning – range of \$36,000-\$47,000
- Waiting on one more proposal from Brady Martz

New Business...



➤ 2026 Budget:

➤ Capital Improvement Levy – \$100,000

➤ Operational Expense Levy – \$825,991

➤ Special Project Levy - \$250,000 (for 5 years - Authority share of water main loop construction in 2028)

➤ **Income Accounts with greater than \$5,000 change:**

➤ Terminal Rent – Budgeted for expected percent of sales with rental car company (increase)

➤ Lease and Rental Income – additional hangar building (increase)

➤ Fuel Sales – new for 2026 avgas self-service sales (increase)

➤ **Expense Accounts with greater than \$5,000 change**

➤ Salaries and Wages – Additional hours for office manager, unknown wages in 2026 for all staff. Decrease from budgeted amount in 2025 (less planned hours for Maintenance staff due to no longer doing DRO, but can largely depend on severity of winter)

➤ Payroll tax and fringe benefits – Health insurance stipend for staff not on union health insurance (increase)

➤ Utilities – planned highest year plus 3% (increase)

➤ Maintenance – planned more cushion for large repairs that cannot be deferred (increase)

➤ Professional services – Higher audit costs, planned cushion for non-grant engineering (increase)

➤ Operating Supplies – Cost of goods overall increase. Planned in ~\$42,000 bulk fuel purchase for resale, new for 2026 (increase)

New Business...



BEMIDJI ***Regional Airport***

➤ Effect of Proposed Airport Levy on Beltrami County Homes

- \$200,000 home: \$39.50
- \$350,000 home: \$75.22
- \$500,000 home: \$110.95

➤ REQUESTED ACTION: Approve 2026 Budget consisting of:

➤ Capital Improvement Levy	\$ 100,000
➤ Operational Expense Levy	\$ 825,991
➤ Special Project Levy	\$ 250,000
➤ Projected Income	\$1,677,394
➤ Projected Expenses	\$1,677,394

Closed Meeting...



➤ Executive Director 12 month performance review

Chairman's Comments and Future Meetings



➤ Chairman's Comments

➤ Adjourn Regular Meeting

➤ Future Meetings – Regular meetings are the third Wednesday of each month

- Regular Meeting – Wednesday, August 20, 2025 at 5:00 p.m.
- Regular Meeting – Wednesday, September 17, 2025 at 5:00 p.m.
- Regular Meeting – Wednesday, October 15, 2025 at 5:00 p.m.

Thank you for attending and for your interest in the Bemidji Regional Airport!





• Authority Minutes

Regular Meeting – June 18, 2025

Members Present:

Kyle Christiansen
Ehren Inkel
Angela Demaris
John Knorr
John Carlson
Craig Gaasvig
Jorge Prince
Lynn Eaton
Katie Nolting

Authority (Executive Director)
Authority (Director of Operations)
Authority (Administrative Coordinator)
Authority (Chairman)
Authority (County)
Authority (County)
Authority (City)
Authority (City)
Authority (Airport Attorney)

Others Present:

Tracie Walter
Christine Mills
Mike Karvakko
Erik Hokuf
Bob Liapis

Bemidji Aviation
Bemidji Aviation
Karvakko
Greater Bemidji
Bemidji Aviation

Members Absent:

Chairman Knorr called the meeting of the Bemidji Regional Airport Authority to order at 5pm on Wednesday, June 18, 2025. The Pledge of Allegiance was recited.

Approve Agenda: Member Carlson made a motion to approve the agenda and member Prince seconded the motion. A roll call was given and documented and motion was carried out with unanimous vote.

Financial Reports March, April, and May 2025: Member John Carlson and Angela established a report to better understand financials. The new reports were presented for March, April and May. Member Carlson made a motion to approve financials and Member Eaton seconded the motion. A roll call was given and documented and motion was carried out with unanimous vote.

Planning Area #3 Utilities and Road Project Bids: After discussion Member Gaasvig made a motion to approve the Planning area 3 utilities and road project bid and member Eaton seconded the motion. A roll call was given and documented and motion was carried out with unanimous vote.

Materials Testing- Planning Area # 3 Project: Tabled, waiting on second bid.

Resolution # 278 – Accept FAA Grant Funding for 2025 AIP Projects: Member Eaton made a motion to approve Resolution #278 and accept FAA grant funding and member Carlson seconded the motion. A roll call was given and documented and motion was carried out with unanimous vote.

Resolution # 279 – Accept State Grant Funding for 2025 AIP Projects: Member Eaton made a motion to approve Resolution #279 and accept the state grant funding and member Carlson seconded the motion. A roll call was given and documented and motion was carried out with unanimous vote.

Karvakko Task Order 026-Taxiway A,C,D Project Construction Administration Services: : After discussion, Member Gaasvig made a motion to approve Karvakko task order 026 and member Eaton seconded the motion. A roll call was given and documented and motion was carried out with unanimous vote.

Respectfully Submitted by:
Angela Demaris
Administrative Coordinator

Bemidji Regional Airport Authority
Operating Checking Account Activity
June 19 through August 20, 2025

Date	Num	Name	Memo	Debit	Credit
Jun 19 - Aug 20, 25					
06/20/2025	DD3018	Askins, Danielle N	Direct Deposit		
06/20/2025	DD3019	Christiansen, Kyle J	Direct Deposit		
06/20/2025	DD3020	Demaris, Angela C	Direct Deposit		
06/20/2025	DD3021	Gregg, Gary L	Direct Deposit		
06/20/2025	DD3022	Hinners, Scott H	Direct Deposit		
06/20/2025	DD3023	Inkel, Ehren	Direct Deposit		
06/20/2025	DD3024	Kalkbrenner, Lee A	Direct Deposit		
06/20/2025	DD3026	Lembrick, Douglas	Direct Deposit		
06/20/2025	DD3027	Munter, Terry A	VOID: Direct Deposit Payroll Service funds recovered		
06/20/2025	DD3028	Sathers, Richard A	Direct Deposit		
06/20/2025	DD3029	Skime, Kelly W	Direct Deposit		
06/20/2025	DD3025	Kvalevog, Clarence D	Direct Deposit		
06/20/2025		QuickBooks Payroll Service	Adjusted for voided paycheck(s)		10,818.31
06/20/2025	EFT	Minnesota Child Support	Order ID: 0014441045		11.54
06/20/2025	DD3030	Munter, Terry A	Direct Deposit		
06/20/2025		QuickBooks Payroll Service	Created by Payroll Service on 06/18/2025		3,986.13
06/20/2025	EFT	Public Employees Retirement Association	077000		2,333.81
06/20/2025	EFT	Expertpay	Child Support Processing Fee		1.50
06/20/2025	EFT	SkyWest Airlines	Deposit - SkyWest	4,104.45	
06/20/2025		Transfer of Funds	Funds Transfer - June Bills	100,000.00	
06/20/2025		Transfer of Funds	Funds Transfer - GAN Withdrawal	600,000.00	
06/24/2025	DEP	Lease & Ops income - multiple companies	Deposit	4,693.02	
06/24/2025	ach	Waste Management of WI-MN	garbage services for June 2025 EFT		1,378.23
06/25/2025	E-pay	United States Treasury	32-0117806 QB Tracking # -1672659666		4,317.22
06/25/2025	EFT	Minnesota Dept. of Revenue	7034505		615.00
06/25/2025	E-pay	United States Treasury	32-0117806 QB Tracking # -1181040174		83.54
06/25/2025	EFT	Minnesota Dept. of Revenue	7034505		18.00
06/25/2025	ACH	Waste Management of WI-MN	garbage services for June 2025 EFT		473.40
06/27/2025		QuickBooks Payroll Service			77.00
06/27/2025	EFT	Federal Aviation Administration	Deposit - FAA	280.00	
06/27/2025	EFT	Enbridge Energy Co Inc	Deposit - Enbridge	588.85	
06/30/2025	EFT	MN Dept. of Trans. - Aeronautics	Deposit - PMT on AIP 47	30,548.30	
07/01/2025	EFT	Erik Hokuf	Deposit - Hokuf	108.21	
07/01/2025	EFT	Enterprise Rent-A-Car Co.	Deposit - Enterprise	657.04	
07/02/2025		QuickBooks Payroll Service	Created by Payroll Service on 06/30/2025		16,551.71
07/03/2025	DD3031	Askins, Danielle N	Direct Deposit		

Bemidji Regional Airport Authority
Operating Checking Account Activity
June 19 through August 20, 2025

Date	Num	Name	Memo	Debit	Credit
07/03/2025	DD3032	Christiansen, Kyle J	Direct Deposit		
07/03/2025	DD3033	Demaris, Angela C	Direct Deposit		
07/03/2025	DD3034	Gregg, Gary L	Direct Deposit		
07/03/2025	DD3035	Hinners, Scott H	Direct Deposit		
07/03/2025	DD3036	Inkel, Ehren	Direct Deposit		
07/03/2025	DD3037	Kalkbrenner, Lee A	Direct Deposit		
07/03/2025	DD3038	Kvalevog, Clarence D	Direct Deposit		
07/03/2025	DD3039	Lembrick, Douglas	Direct Deposit		
07/03/2025	DD3040	Munter, Terry A	Direct Deposit		
07/03/2025	DD3041	Sathers, Richard A	Direct Deposit		
07/03/2025	DD3042	Skime, Kelly W	Direct Deposit		
07/03/2025	EFT	Minnesota Child Support	Order ID: 0014441045		11.54
07/03/2025	EFT	Public Employees Retirement Association	077000		2,128.00
07/07/2025			Deposit - 2025 Levy First Payment	578,420.69	
07/08/2025	EFT	MN Dept of Transportation	Contract #1028293 Invoice 0000696816 Bemidji Airport Hangar Loan Pmt		3,850.00
07/09/2025	E-pay	United States Treasury	32-0117806 QB Tracking # -1579469666		5,286.54
07/09/2025	EFT	Minnesota Dept. of Revenue	7034505		838.00
07/10/2025	EFT	Paul Bunyan Communications	2025 JUL #693800		311.52
07/14/2025	14522	Bonded Lock & Key, Inc.	Invoice 84049- Annual Sprinkler Inspection		1,195.00
07/14/2025	14523	Minnesota Pollution Control Agency	A00000361		400.00
07/14/2025	14524	Lakeland Public Television	INV 30974- 3rd after news		1,182.50
07/14/2025	14525	Lakeland Public Television	INV 30990- After Update		1,182.50
07/14/2025	14526	Lakeland Public Television	Lakeland News Ad Common Ground Closed Captioning INV 30989		825.00
07/14/2025	DEP	Lease & Ops income - multiple companies	Deposit	10,276.34	
07/16/2025	14493	Bonded Lock & Key, Inc.	Invoice 83042-Fire Alarm		206.00
07/16/2025	14494	Emerging Compounds Treatment	Customer ID # C-017732 INV # CINV406717		22,700.00
07/16/2025	14495	Forum Communications Co.	Account number MP93752 Statement MP937520625 Print Advertisement Campaign and Wet		232.00
07/16/2025	14496	I.U.O.E. Local 49 Fringe Benefit Fund	Acct No. 400629, Sept 2025 Munter, Skime, Kalkbrenner		4,695.00
07/16/2025	14497	Int'l Union of Operatng Engineers Local49	2025 August Union Dues Skime, Munter, Kalkbrenner		105.00
07/16/2025	14498	KBA Peterson Associates, Inc.	June 2025 - Accounting Services - Invoice 21590		785.00
07/16/2025	14499	Kyle Christiansen	Portable Welding Personal Check		250.00
07/16/2025	14500	Marco	Acct No. BR64, INV # 14004815- CN203553-03 Microsoft exchange plan		80.00
07/16/2025	14501	Marco Technologies	AGREEMENT NUMBER 003-1280998 Hardware and license Inv 39611430		79.20
07/16/2025	14502	NLFX Professional	Inv 235952-Atmosphere Processor, Supplies, Labor		5,565.78
07/16/2025	14503	American Engineering Testing, Inc.	AIP 47 P-0034775- BJI 2024 Self Help Aircraft Fueling System CUST- 020416- Contract # PC		5,632.50
07/16/2025	14504	Hali-Brite, Inc.	MNBEBE		2,446.80
07/16/2025	14505	Karvako, P.A.	23-033-16 BJI Planning Area #3 Utility/Road Project (professional services through 6/15/2025		2,500.00

Bemidji Regional Airport Authority
Operating Checking Account Activity
June 19 through August 20, 2025

Date	Num	Name	Memo	Debit	Credit
07/16/2025	14506	Marco Technologies	AGREEMENT NUMBER 020-1905875-000 HP color Jet copier, INV # 39561459		103.31
07/16/2025	14507	Midcontinent Communications	BIL- 557095 Bemidji Regional Airport Sports Ad Spots5/26/2025-6/29/2025		300.00
07/16/2025	14508	Midcontinent Communications	BIL- 557092 Bemidji Regional Airport Sports Ad Spots 5/26/2025-6-29-2025		200.00
07/16/2025	14509	Karvakko, P.A.	24-006-19 BJI 2024 BIL Fuel System Project (professional services through 6/15/2025)		4,650.00
07/16/2025	14510	Karvakko, P.A.	25-011-07 PA #3 Hangar Site Prep Project Engineering and Design (professional services thr		1,680.00
07/16/2025	14511	Karvakko, P.A.	23-042-30 Taxiway A, C, D Rehabilitation Project Design & Bidding (Professional Services thr		12,000.00
07/16/2025	14512	Karvakko, P.A.	25-001-10 General On-Call Services Bonding Request (professional services through 6/15/25		1,199.00
07/16/2025	14513	Karvakko, P.A.	23-045-24 2024 T-Hangar Expansion Project (Professional Services through 6/15/2025)		2,700.00
07/16/2025	14514	Karvakko, P.A.	25-010-05 BJI PFC Application-2025 SRE Plan (professional services through 6/15/2025)		336.00
07/16/2025	14515	Karvakko, P.A.	24-006-20 BJI 2024 BIL Fuel System Project (professional services through 6/15/2025)		3,480.00
07/16/2025	14516	Karvakko, P.A.	24-033-09 State Project RWY 7/25 Rehab Design 70/30 split (Professional services through €		27,500.00
07/16/2025	14517	Gustafson & Goudge Inc.	AIP 47-A0401-120 Consultant Project 23-045 T-Hangar Expansion Project INV #5		706,516.26
07/16/2025	14518	HBI Radio Bemidji LLC	Contract #202186 Invoice # 1250641565		945.00
07/16/2025	14519	City of Bemidji - LEO	2025 June LEO Coverage- Invoice# 0325248		1,972.17
07/16/2025	14520	Bolton & Menk, Inc.	INV 0366467- TWY A,C,D Rehab		4,000.00
07/16/2025	14521	Pemberton Law	INV 20256310 / 2- Contracted Services		1,152.00
07/31/2025	EFT	Minnesota UC Fund	03712775-0000		1,065.00
Jun 19 - Aug 20, 25				<u>1,329,676.90</u>	<u>872,952.01</u>

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Accrual Basis

Bemidji Regional Airport Authority

Profit & Loss

June 2025

	Jun 25	Jun 24	Jan - Jun 25
Ordinary Income/Expense			
Income			
Special Project Tax Levy	0.00	20,833.34	104,166.70
Miscellaneous Income	2,403.00	0.00	3,701.10
Passenger Facility Charges	0.00	9,812.36	45,227.46
Interest Earnings	0.00	81.10	1,682.38
De-icing/Anti-icing services	0.00	0.00	2,041.80
Capital Improvement Tax Levy	0.00	8,333.33	41,666.65
Property Tax Levy	0.00	20,833.33	120,833.33
FBO Contract Revenues			
Bemidji Aviation Hangar Rent	5,865.93	5,269.93	35,738.70
Total FBO Contract Revenues	5,865.93	5,269.93	35,738.70
Lease and Rental Income			
Hangar Rent	3,621.85	4,767.53	31,079.50
Terminal Rent			
Alamo - Commissions	0.00	0.00	0.00
National - Commissions	3,920.96	5,646.32	28,901.51
Enterprise	657.04	657.04	3,942.24
FAA	280.00	280.00	1,680.00
SkyWest Airlines	4,104.45	4,104.45	24,626.70
TSA	2,916.76	2,916.76	17,500.56
Terminal Rent - Other	0.00	0.00	870.00
Total Terminal Rent	11,879.21	13,604.57	77,521.01
Land Rent			
Enbridge Energy Co Inc.	588.85	568.06	3,533.10
AirCorps Aviation	516.68	498.44	3,100.08
Nelcom Corporation	126.34	126.34	758.04
North Central Service	331.54	331.54	1,989.24
U'ren Brothers Development	856.91	826.66	4,284.55
Billboards	0.00	0.00	2,963.06
Total Land Rent	2,420.32	2,351.04	16,628.07
Banner & Signage Rent	0.00	37.78	4,220.00
Total Lease and Rental Income	17,921.38	20,760.92	129,448.58
Equipment Rental Income			
Rent Use Deice Fuel	158.12	411.55	13,059.74
Total Equipment Rental Income	158.12	411.55	13,059.74
Landing Fees	3,446.22	3,596.90	20,500.07
Fuel Flowage Fee	4,323.47	2,418.90	12,647.59
Total Income	34,118.12	92,351.66	530,714.10
Gross Profit	34,118.12	92,351.66	530,714.10
Expense			
Property Tax Expense	0.00	0.00	715.54
Marketing and Advertising	2,087.67	7,459.17	27,303.64
Payroll - Salaries & Wages			
Tenure Pay	461.60	615.48	3,058.18
Terminal Cleaning	1,654.43	1,432.18	12,638.39
Assistant Director Salary	5,548.80	7,447.20	36,012.80
Paid Time Off - M & O	3,004.59	2,230.88	7,862.65
Paid Time Off - Office	0.00	0.00	876.32
Executive Director's Salary	11,524.48	7,006.40	72,774.34
Office Wages	3,006.12	0.00	17,802.88
Operations & Maintenance	16,215.11	15,334.31	117,286.91
Payroll - Salaries & Wages - Other	152.10	0.00	475.44
Total Payroll - Salaries & Wages	41,567.23	34,066.45	268,787.91
Payroll Tax & Fringe Benefits			
Monthly PTO Earned	0.00	1,444.27	8,824.14
PR Taxes			
PR Taxes - M & O	0.00	1,567.91	11,531.46
PR Taxes - Other	3,668.66	1,133.03	11,182.39
Total PR Taxes	3,668.66	2,700.94	22,713.85
PERA Exp.			
PERA Exp. - M & O	0.00	1,024.39	7,426.49
PERA Exp. - Other	2,358.20	986.54	7,674.76

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Accrual Basis

Bemidji Regional Airport Authority
Profit & Loss
June 2025

	Jun 25	Jun 24	Jan - Jun 25
Total PERA Exp.	2,358.20	2,010.93	15,101.25
Worker's Compensation	0.00	842.42	3,850.40
Health & Life Insurance	9,090.00	4,133.60	30,845.00
Payroll Tax & Fringe Benefits - Other	238.00	264.00	1,474.00
Total Payroll Tax & Fringe Benefits	15,354.86	11,396.16	82,808.64
City Fire & Police Protection	1,911.74	0.00	7,646.41
Utilities			
Electricity	0.00	8,829.44	45,644.15
Natural Gas	0.00	152.94	5,957.21
Storm Sewer Fees	0.00	1,082.74	5,413.90
Solid Waste Removal	1,851.63	374.50	5,114.86
Telephone	269.79	206.13	1,722.90
Telephone - M & O	41.81	41.20	250.80
Water and Sewer	1,180.94	1,254.01	5,952.83
Total Utilities	3,344.17	11,940.96	70,056.65
Maintenance			
Building Maintenance			
Cleaning	472.50	569.58	2,505.50
Building Maintenance - Other	16,906.97	12,392.66	54,878.30
Total Building Maintenance	17,379.47	12,962.24	57,383.80
Equipment Repairs	1,723.20	3,039.76	22,994.61
Structure Maintenance	8,905.25	790.73	21,971.26
Maintenance - Other	0.00	466.25	0.00
Total Maintenance	28,007.92	17,258.98	102,349.67
Professional Services			
Information Technology Services	3,106.58	2,016.02	30,459.51
Accounting	785.00	775.00	3,925.00
Engineering and Architectural	10,200.86	2,747.50	64,698.45
Legal	664.00	0.00	664.00
Other Prof. Services	6,536.25	2,475.00	34,683.75
Total Professional Services	21,292.69	8,013.52	134,430.71
Operating Supplies	1,451.42	1,814.16	44,483.38
Property & Liability Insurance	0.00	6,366.67	32,954.90
Travel	0.00	0.00	3,637.45
Training			
Training	0.00	0.00	2,090.10
Training - Other	0.00	0.00	380.80
Total Training	0.00	0.00	2,470.90
Motor Fuel	0.00	0.00	11,619.87
Office Expenses			
Postage	0.00	0.00	367.93
Supplies	525.00	703.07	2,626.07
Office Expenses - Other	0.00	421.41	1,660.88
Total Office Expenses	525.00	1,124.48	4,654.88
Dues and Subscriptions	325.00	78.74	2,839.56
Miscellaneous			
Incidental Damage	0.00	0.00	1,493.38
Voided check	0.00	0.00	0.00
Uniforms	0.00	0.00	812.46
Meals/Food	0.00	12.58	0.00
Bank Service charges	3.00	3.00	19.50
Licenses and Permits	0.00	120.00	0.00
Miscellaneous - Other	0.00	0.00	110.66
Total Miscellaneous	3.00	135.58	2,436.00
Total Expense	115,870.70	99,654.87	799,196.11
Net Ordinary Income	-81,752.58	-7,303.21	-268,482.01
Other Income/Expense			
Other Income			
ARPA Grant Income	0.00	0.00	119,595.31
Local Share Offset	-20,946.60	-17,753.68	-81,056.85
Local Share	20,946.60	17,753.68	81,056.85

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Accrual Basis

Bemidji Regional Airport Authority

Profit & Loss

June 2025

	Jun 25	Jun 24	Jan - Jun 25
Federal Grant-in-Aid	145,171.88	589,605.53	408,357.30
State Grants-in-aid	43,781.69	20,737.36	192,920.05
Total Other Income	188,953.57	610,342.89	720,872.66
Other Expense			
Interest Expense	0.00	891.78	604.10
Depreciation	0.00	117,927.26	587,925.51
Bond Interest Expense	0.00	1,657.20	7,622.44
Total Other Expense	0.00	120,476.24	596,152.05
Net Other Income	188,953.57	489,866.65	124,720.61
Net Income	107,200.99	482,563.44	-143,761.40

Bemidji Regional Airport Authority
Revenues & Expenses Compared to Budget
June 2025

	<u>Jan - Jun 25</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Lease and Rental Income	129,449	125,296	4,153	103%
FBO Contract Revenues	35,739	31,619	4,120	113%
Fuel Flowage Fee	12,648	12,440	208	102%
Landing Fees	20,500	17,410	3,090	118%
Miscellaneous Income	3,701	6,377	(2,676)	58%
Equipment Rental Income	13,060	12,962	98	101%
Interest Earnings	1,682	3,177	(1,495)	53%
Passenger Facility Charges	45,227	52,955	(7,728)	85%
Marketing Grant Matching Funds		14,620	(14,620)	
Special Project Tax Levy	104,167	125,000	(20,833)	83%
De-icing/Anti-icing services	2,042	8,500	(6,458)	24%
Capital Improvement Tax Levy	41,667	50,000	(8,333)	83%
Coop. Dividends		963	(963)	
State M & O Grant		80,644	(80,644)	
Property Tax Levy	120,833	325,000	(204,167)	37%
Vending and Commissions		163	(163)	
Total Income	<u>530,715</u>	<u>867,126</u>	<u>(336,411)</u>	<u>61%</u>
Gross Profit	530,715	867,126	(336,411)	61%
Expense				
Payroll - Salaries & Wages	268,788	280,958	(12,170)	96%
Maintenance	102,350	40,000	62,350	256%
Professional Services	134,431	51,035	83,396	263%
Payroll Tax & Fringe Benefits	82,809	87,109	(4,300)	95%
Utilities	70,057	81,842	(11,785)	86%
Marketing and Advertising	27,304	17,500	9,804	156%
City Fire & Police Protection	7,646	21,823	(14,177)	35%
Operating Supplies	44,483	28,000	16,483	159%
Office Expenses	4,655	1,075	3,580	433%
Dues and Subscriptions	2,840	500	2,340	568%
Miscellaneous	2,436	500	1,936	487%

Bemidji Regional Airport Authority
Revenues & Expenses Compared to Budget
June 2025

	<u>Jan - Jun 25</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Travel	3,637	2,000	1,637	182%
Property & Liability Insurance	32,955	35,000	(2,045)	94%
Property Tax Expense	716	665	51	108%
Training	2,471	5,250	(2,779)	47%
Motor Fuel	11,620	14,960	(3,340)	78%
Total Expense	<u>799,198</u>	<u>668,217</u>	<u>130,981</u>	<u>120%</u>
Net Ordinary Income	(268,483)	198,909	(467,392)	(135%)
Other Income/Expense				
Other Income				
Federal Grant-in-Aid	408,357			
State Grants-in-aid	192,920			
Local Share	81,057			
ARPA Grant Income	119,595	67,500	52,095	177%
Local Share Offset	(81,057)			
Total Other Income	<u>720,872</u>	<u>67,500</u>	<u>653,372</u>	<u>1,068%</u>
Other Expense				
Interest Expense	604			
Depreciation	587,926			
Bond Interest Expense	7,622	9,535	(1,913)	80%
Total Other Expense	<u>596,152</u>	<u>9,535</u>	<u>586,617</u>	<u>6,252%</u>
Net Other Income	<u>124,720</u>	<u>57,965</u>	<u>66,755</u>	<u>215%</u>
Net Income	<u>(143,763)</u>	<u>256,874</u>	<u>(400,637)</u>	<u>(56%)</u>

Bemidji Regional Airport Authority

Balance Sheet

As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash Fund	233.51
Cash in Checking Accounts	
Operating Checking - 1st Natl.	63,301.90
Total Cash in Checking Accounts	63,301.90
PFC Money Market - 1st Natl.	39,570.94
Cash Reserve Money Market - 1st	43,956.60
Capital Improvement Money Mrkt.	1,538.88
Total Checking/Savings	148,601.83
Accounts Receivable	
Accounts Receivable	28,608.70
Total Accounts Receivable	28,608.70
Other Current Assets	
Due from EDA 06-01-06078	294,474.94
Property Taxes Receivable	
2025 Operating Levy	
2025 Special Project	250,000.00
2025 Capital Improvement Levy	100,000.00
2025 Operating Levy - Other	650,000.00
Total 2025 Operating Levy	1,000,000.00
2024 Operating Levy	
2024 Special Project	5,935.66
2024 Capital Improvement Levy	2,374.45
2024 Operating Levy - Other	3,062.50
Total 2024 Operating Levy	11,372.61
2023 Operating Levy	
2023 Capital Improvement Levy	610.73
2023 Operating Levy - Other	245.76
Total 2023 Operating Levy	856.49
2022 Operating Levy	870.88
2021 Operating Levy	
2021 Capital Improvement Levy	974.62
2021 Operating Levy - Other	3,508.57
Total 2021 Operating Levy	4,483.19
2020 Operating Levy	
2020 Capital Improvement Levy	2,015.54
Total 2020 Operating Levy	2,015.54
2019 Operating Levy	
2019 Capital Improvement Levy	2,347.18
Total 2019 Operating Levy	2,347.18
2018 Operating Levy	
2018 Capital Improvement Levy	2,385.65
Total 2018 Operating Levy	2,385.65
2017 Levy	
2017 Capital Improvement	1,190.09
Total 2017 Levy	1,190.09

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Accrual Basis

Bemidji Regional Airport Authority

Balance Sheet

As of June 30, 2025

	Jun 30, 25
Total Property Taxes Receivable	1,025,521.63
Due from Other Governments	
Due from MPCA - PFAS Project	24,456.07
Total Due from Other Governments	24,456.07
Due from MN Dept. of Transport	
Due on AIP 52 2026 BIL THangar	400,085.68
Due on Mktg/Air Svc 2024-2025	26,116.84
Due on 0401-117 RWY 7/25 Design	56,849.40
Due on AIP 50 - 2025 Ent/Dis	9,067.50
Due on Project #0401-122 AIP 48	23,977.96
Due on 0401-119 AIP 46	39,144.33
Due on Mktg/Air Svc 2023-2024	8,936.57
Future AIP	27,301.00
Due on Project AIP 42 ARPA	6,482.70
Due on Project #0401-118 AIP 45	402,256.85
Due on ATP 2024 Security Improv	17,062.50
Due on 0401-121 AIP 47	181,378.23
Due on 0401-116 custom zoning	81,935.00
Due on Project #0401-115 AIP 44	117,039.54
Due on Project #0401-114 AIP 39	420,672.51
Due on Project #0401-113 AIP 37	2,885.75
Due on Project Land Purchase	5,850.00
Due on Project #0401-HT03 Hanga	1,039,625.41
Due on Project #0401-111 AIP 35	200,155.05
Due on Project #0401-107	-344,745.13
Due on Project #0401-110 AIP 34	14,019.00
Due on Project # 0401-102AIP 30	748.55
Maintenance & Operations Grant	119,595.31
Total Due from MN Dept. of Transport	2,856,440.55
Prepaid Insurance & Maintenance	42,464.65
Total Other Current Assets	4,243,357.84
Total Current Assets	4,420,568.37
Fixed Assets	
Land	1,537,023.32
Runways & Land Improvements	24,091,945.43
Buildings	16,362,906.96
Equipment, Furniture & Fixtures	3,357,767.59
Construction in Progress	18,975,694.61
Accumulated Depreciation	-30,711,559.51
Total Fixed Assets	33,613,778.40
Other Assets	
Accumulated Amortization	-460,755.00
Intangible Assets	460,755.00
Deferred Outflow Resources	42,562.00
Coop. Capital Credits	28,451.51
Total Other Assets	71,013.51
TOTAL ASSETS	38,105,360.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-1,212.61
Total Accounts Payable	-1,212.61
Credit Cards	

Bemidji Regional Airport Authority

Balance Sheet

As of June 30, 2025

	Jun 30, 25
VISA	-125.00
Total Credit Cards	-125.00
Other Current Liabilities	
Grant Anticipation Note 2023	600,000.00
Grant Anticipation Note 2019	-4,000,000.00
Due to MN DOT	
MnDOT Hangar Loan	770,042.76
Total Due to MN DOT	770,042.76
Deferred Property Tax Revenue	733,333.32
Current Portion of LT Debt	116,200.00
Payroll Liabilities	
Accrued PTO Payable	91,028.98
Wages Payable	28,521.08
PERA Payable	0.02
Minnesota Unemployment Tax	1,065.00
Union Dues Withheld	-105.00
Total Payroll Liabilities	120,510.08
Accrued Interest Payable	
Bond Interest Payable	-2,994.59
Total Accrued Interest Payable	-2,994.59
Total Other Current Liabilities	-1,662,908.43
Total Current Liabilities	-1,664,246.04
Long Term Liabilities	
Deferred Inflows of Resources	40,076.00
Net Pension Liability	187,978.00
Bonds Payable	495,000.00
Less Current Portion	-116,200.00
Total Long Term Liabilities	606,854.00
Total Liabilities	-1,057,392.04
Equity	
Invested Capital - Net of Debt	33,715,344.33
Unrestricted Retained Earnings	5,591,169.39
Net Income	-143,761.40
Total Equity	39,162,752.32
TOTAL LIABILITIES & EQUITY	38,105,360.28

BJI Revenue Enplanements	Enplanements						
	2019	2020	2021	2022	2023	2024	2025
JAN	2,265	2,708	1,301	2,097	1,922	2,097	2,235
FEB	2,541	2,724	1,544	2,150	2,024	2,468	2,242
MAR	2,496	1,324	1,687	2,227	1,903	2,541	2,376
APR	2,155	124	1,765	1,997	1,791	2,161	2,289
MAY	2,572	256	2,030	2,028	1,981	2,121	1,969
JUN	2,553	656	2,448	2,323	1,959	2,389	2,083
JUL	2,965	1,509	2,956	3,067	2,063	3,104	
AUG	2,901	1,642	2,824	2,961	2,223	2,843	
SEP	2,438	1,437	2,265	2,032	2,046	2,209	
OCT	2,555	1,415	2,156	1,701	2,226	2,111	
NOV	2,366	1,280	2,322	1,669	2,076	1,908	
DEC	2,466	1,305	2,166	1,693	2,204	2,421	
YTD TOTAL	30,273	16,380	25,464	25,945	24,418	28,373	13,194
MONTHLY AVG	2,523	1,365	2,122	2,162	2,035	2,364	2,199
JUN JUL AUG TOTAL	8,419	3,807	8,228	8,351	6,245	8,336	2,083
JUN JUL AUG AVG	2,806	1,269	2,743	2,784	2,082	2,779	2,083
JAN-MAY/SEP-DEC TOTAL	21,854	12,573	17,236	17,594	18,173	20,037	11,111
JAN-MAY/SEP-DEC AVG	2,428	1,397	1,915	1,955	2,019	2,226	2,222
Previous Yr Total	30,030	30,273	16,380	25,464	25,945	24,418	28,373
Previous YTD	30,030	30,273	16,380	25,464	25,945	24,418	13,777
Current YTD						28,373	13,194
Highest Annual (2019)	30,273						

2025 Revenue Enplanements
(Delta 2064; Sun Country 171)
(Delta 2071; Sun Country 171)
(Delta 2195; Sun Country 181)
(Delta 2111; Sun Country 178)
(Delta 1969; Sun Country 0)
(Delta 2083; Sun Country 0)

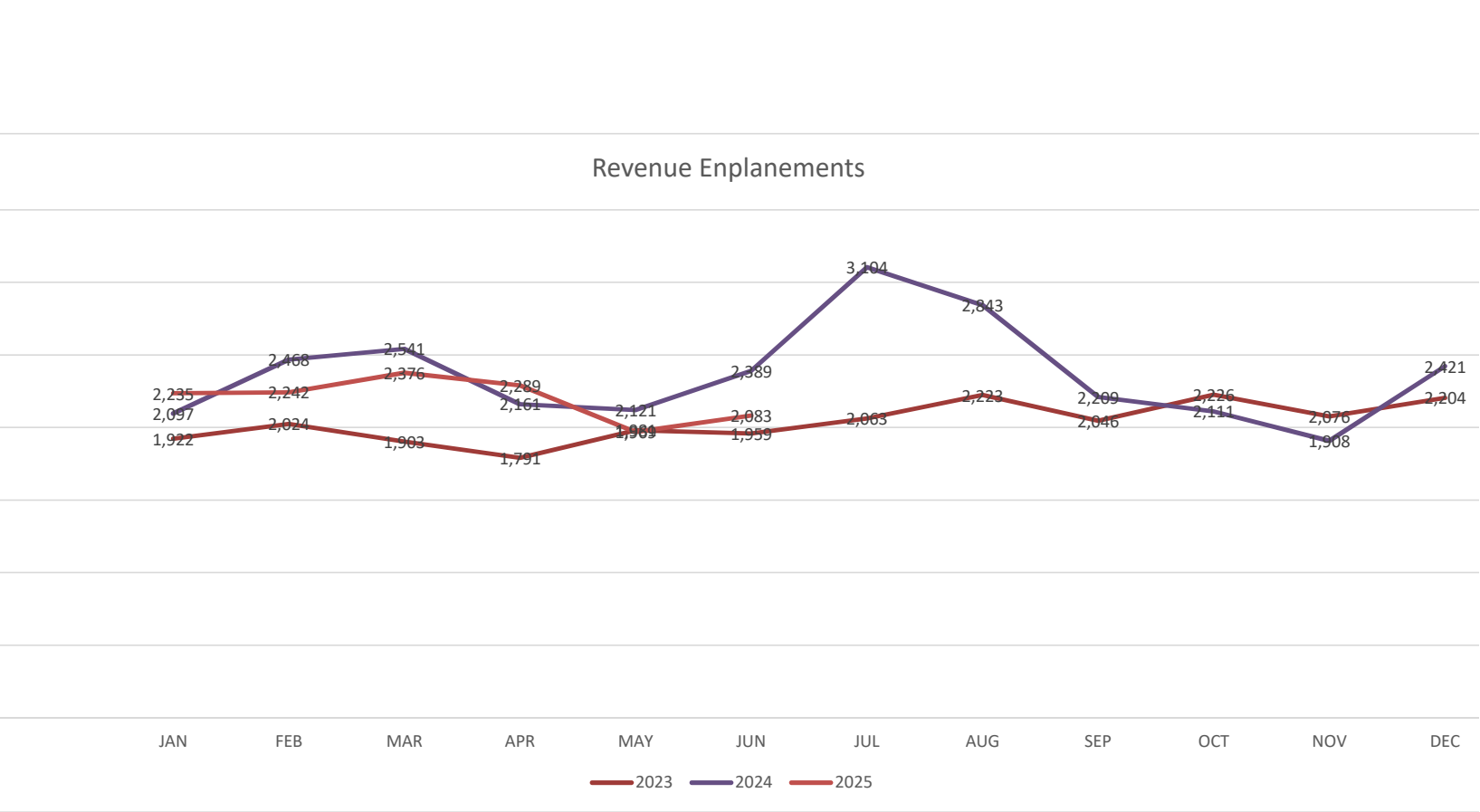
2025	OO DEP	OO ARR	SY DEP	SY ARR
Jan Rev	2,064	1,938	171	0
Jan NR	78	72	0	0
Feb Rev	2,071	1,953	0	171
Feb NR	86	77	0	0
Mar Rev	2,195	2,176	181	181
Mar NR	79	91	0	0
Apr Rev	2,111	2,238	178	178
Apr NR	97	85	0	0
May Rev	1,969	2,136	0	0
May NR	123	129	0	0
June Rev	2,083	2,297	0	0
June NR	98	99	0	0
July Rev				
July NR				
Aug Rev				
Aug NR				
Sep Rev				
Sep NR				
Oct Rev				
Oct NR				
Nov Rev				
Nov NR				
Dec Rev				
Dec NR				
	13,054	13,291	530	530
Total Pax*	27,405			

*includes revenue/non-rev arriving/departing passengers



2025 YTD is approximately 96% of 2024 YTD

BJI Revenue Enplanements
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
YTD TOTAL
MONTHLY AVG
JUN JUL AUG TOTAL
JUN JUL AUG AVG
JAN-MAY/SEP-DEC TOTAL
JAN-MAY/SEP-DEC AVG
Previous Yr Total
Previous YTD
Current YTD
Highest Annual (2019)



BJI Revenue
Enplanements
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
YTD TOTAL
MONTHLY AVG
JUN JUL AUG TOTAL
JUN JUL AUG AVG
JAN-MAY/SEP-DEC TOTAL
JAN-MAY/SEP-DEC AVG
Previous Yr Total
Previous YTD
Current YTD
Highest Annual (2019)

**Fixed Base Operator (FBO) Lease and Operating Agreement between
Bemidji Aviation Services, Inc. and Bemidji Regional Airport Authority
MONTHLY COMPLIANCE REPORT**

DATE: June 17, 2025 to July 11, 2025 (updated 7/11/2025)

PREPARED BY/TITLE: Kyle Christiansen, Executive Director

The purpose of this monthly report is to provide an objective assessment of the requirements of the FBO as outlined in the FBO Lease and Operating Agreement and the currently adopted Minimum Standards. All of the categories identified in the matrix are provisions in the respective documents related to the successful performance of the FBO daily functions. These do not include other contractual requirements which are required and subject to compliance under the contract or Minimum Standards. By not including those in this matrix, the Authority is not waiving the requirement to comply with any provisions in either document.

<u>Reference</u>	<u>Compliance Yes/No Date</u>	<u>Notes</u>	<u>Default Correct Deadline</u>	<u>Action Taken</u>
Fixed Base Operator Lease and Operating Agreement between Bemidji Aviation Services, Inc. and Bemidji Regional Airport Authority (Agreement)				
<u>Agreement III. A.</u> - Operator agrees to engage in providing FBO services as defined/adopted in Min Stds Section 1. to include:		Email with latest updates sent to tenants and users by FBO Mgr		
- Aircraft fueling to include jet fuel, AvGas, aircraft propellants, and aircraft lubricants.	yes	100LL, Jet A, oil		
- Aircraft line services.	yes	fueling, towing, marshaling		
- Passenger, crew, and aircraft ground services	yes	Up to B737; crew cars, quiet rooms		
- Support and amenities and may include airframe, avionics and power plant maintenance.	yes	Airframe, avionics, power plant maintenance		
- Aircraft hangar rentals, tie-downs.	yes			
- Air charter service.	yes			
- Flight instruction.	yes			
<u>Agreement III.B.1.</u> Operator shall furnish service on a fair, reasonable and nondiscriminatory basis to all users of the Airport. Operator shall furnish good, prompt and efficient service adequate to meet all reasonable demands for its services at the Airport. Operator shall charge fair, reasonable and nondiscriminatory prices for each unit of sale or service; provided, however, that Operator may be allowed to make reasonable and non-discriminatory discounts, rebates or other similar types of price reductions to volume purchasers.	yes	per single purchase 0-100 gal \$0.00/gal 101-300 gal = \$0.15/gal 301-500 gal = \$0.30/gal 501-750 gal = \$0.50/gal 751-1000+ gal = \$0.60/gal bulk tank users (Sanford and N Memorial) OshKosh discount hangar tenant discount fire detection discount bottle of BBQ sauce		

<u>Agreement III.B.2.</u> provide and maintain sufficient fixtures and equipment to meet public demand for services present during the fourth (4) quarter of each year, for comment, an annual plan detailing efforts they will undertake to increase the public demand and use in the succeeding year (including targeted areas for potential growth, a general outline for marketing, and a synopsis of expected expenditure of resources, opportunities and/or proposals for partnership in effort and resources with the Authority to accomplish this growth, establish thresholds and criteria to measure the success of the proposal at years	yes yes	Operator provided list of equipment and aircraft it can ground handle January 2025 - Annual plan detailing efforts to increase public demand in the coming year was presented to Authority Next report planned for January 2026 Thresholds and criteria to measure the success		
<u>Agreement III.B.4.</u> -comply with all Federal, State and Local laws, rules and regulations -keep in effect and post in a prominent place all necessary and/or required licenses or permits.	yes	Posted at counter: State Business License, Part 135 Certificate, Fuel sales license, Radio license, repair station license, flight school license		
<u>Agreement III.B.5.</u> -Premises leased shall be kept in a neat, safe, clean, and orderly condition and in good repair -No outside storage of any material -prohibited from using tee hangar and/or carousel hangar space for storage of equipment, materials and/or aircraft	yes	Replacement contactors needed for hangar. Cost split discussed with BASI		
<u>Agreement III.B.5</u> responsible for snow removal at all leased facilities for a minimum of ten feet out from all doors, entrances, and sidewalks and in any other areas that cannot be plowed or removed by the Authority's equipment.	yes	No issues		
<u>Agreement III. B.6.</u> -priority given to general aviation before servicing and storage of the Operators own equipment	yes 8/15/2024	received June 2025 Hangar Request/Use Report		

<u>Agreement III.F.</u> Compliance with Federal Aviation Administration (FAA) Regulation (FAR) Part 139 subparts 139.321 Handling and storing hazardous substances and materials; 139.325 Airport Emergency Plan; 139.327 Self-inspection program; 139.329 Pedestrians and ground vehicles; 139.335 Public Protection; Part 158 Passenger Facility Charges (PFCs)	yes	.321 FAA annual insp and Authority quarterly insp .325 – participates in AEP exercises .327 – will report deficiencies .329 – limit access and train employees .335 – monitor ramp 158 – will collect PFCs		
<u>Agreement III.G.</u> Compliance with National Fire Protection Agency (NFPA) 407 Code Regulation and MPCA related to fuel facilities	yes	inspections done according to ATA 103, NFPA 402, MPCA, Phillips 66 requirements on fuel, trucks and fuel farm		
<u>Agreement V.A.2.a.</u> Fuel Flowage Fees (FFF) - provide monthly accounting of gallons dispensed	yes	Received June 2025 FFF Report		
provide documentation to Authority that Operators average fuel prices for the year have been competitive with TVF INL HIB BRD.	yes			
<u>Agreement V.A.2.b.</u> Landing Fee reporting/payment	Yes	Received June 2025 Landing Fee Report		
Based Aircraft List	yes			
<u>Agreement V.A.2.c.</u> Aircraft Parking Fees reporting/payment				
<u>Overnight Fee</u> - use of aircraft parking ramps leased by Operator, fee charged only when aircraft parked overnight whether or not it is “tied down” and fee can be waived with fuel purchase (half to Authority, half to Operator)	yes	Received June 2025 Aircraft Parking Fee Report		
<u>Facility Fee</u> – use of FBO Facility (fee goes to Operator – can be waived with fuel purchase) <u>Hangar Fee</u> – use of FBO and General Aviation mx hangar, BASI mx hangar, BASI hangar (fee goes to Operator)				

<u>Agreement V.B.1.</u> monthly rental payment shall be paid each month in advance due and payable on or before the 1st day of the first month	yes	Received July 2025 rent payment		
<u>Agreement V.B.2.</u> fees specified in Article V, A.2 shall be paid to Authority on or before 20th day following the end of each month together with reports	yes	Received June 2025 Landing Fees, Fuel Flowage Fees and Aircraft Parking fee payment		
<u>Agreement V.G.</u> -Within Sixty (60) days after the end of each calendar year shall furnish a statement of fuel flowage, landing fees, and aircraft parking uses during the preceding calendar year, certified by an officer of the Operator as to its correctness. -quarterly a report showing current occupancy of rental hangars, current waiting list and rental rates and will contain data for the most recent 18 month period.	Yes, as of 3/19/2025 Yes, as of 4/11/2025	Next report due March 1, 2026 "Hangar Waiting List" provided on January, 1 st , April 1 st , July 1 st , October 1 st of each year		
<u>Agreement VI.A. Required Insurance.</u> single limit;	yes	Insurance Certificate Received 6/16/2025		
<u>Minimum Standards for Commercial Aeronautical Service Providers (MS) at Bemidji Regional Airport: Section 5. Minimum Standards for Fixed Base Operators (FBO)</u>				
<u>MS.5.1.a. – e. Required Aeronautical Activity</u> Services FBO <u>may</u> offer but does not: aircraft sales, aircraft management operations, avionics sales	yes (a) yes (b) yes (c) yes (d) yes (e)	FBO offers flight training, aircraft rental, air charter or air taxi, avionics maintenance		
<u>MS.5.2. Aircraft Design Group Serviceability</u>	yes	Up to B737		
<u>MS.5.3. Leased Premise Size (space may be combined with similar services)</u> Amenities - 1,500 sq ft Airframe & Power Plant – 3,600 sq ft ventilated + 500 sq ft for mgmt, record keeping, reception	Verifying these spaces			

Aircraft Storage – 4,000 sq ft each hangar + 400 sq ft for office Flight Training/Classroom/Office – 400 sq ft Aircraft Charter – 400 sq ft Aircraft Rental – 400 sq ft Avionics Sales and Maintenance – 400 sq ft				
<u>MS.5.4. Staffing and Personnel Qualifications</u> <u>MS.5.4.a. Full-Time FBO Manager</u> select and appoint an on-site full-time manager	yes	FBO full time manager Bob Liapis		
<u>MS.5.4.b. Sufficient number of employees</u> -provide sufficient number of employees to provide effectively and efficiently the services required and authorized in this Agreement and adopted in the Minimum Standards. -provide an annual certification specifying the provision of these services.	yes yes	Day and evening shift Front Counter (at least 1) Line Personnel (at least 1) Daytime and on call Mechanics (at least 1) need annual certification specifying provision of these services		
<u>MS.5.4.c. Sufficient number of employees and on-call representative</u> -have on duty sufficient staff to meet the Minimum Standards for each Aeronautical Activity provided -have at least one (1) person and Mgr or Supv on site at all times during hours of operation -provide management representative on call 24/7	yes	Day and evening shift Front Counter (at least 1) Line Personnel (at least 1) Daytime and on call Mechanics (at least 1) <u>FBO Mgmt 24/7 Phone #</u> Bob Liapis or Tracie Walter		Front Counter Monday – Friday 7am - 8pm Sat 7am – 6pm Sun 8am – 6pm Line Staff (Fuel) (no seasonal change) Monday – Friday 6am - 6pm Sat – Sun 6am – 6pm *After hours fueling available
<u>MS.5.4.d. Personnel Qualifications</u> Fuel Handling personnel trained in safe and proper handling, dispensing and storage of Aircraft Fuel.	yes	Training from Phillips 66; MPCA Class C; from Airport Authority (Fire Extinguisher, Movement Area)		
<u>MS.5.4.e. After Hours Phone Number</u> -shall have readily available an afterhours phone number posted at facility, on website, and on an afterhours message. -provide name and numbers to ensure the Director can contact designated management representative	yes	Fuel and Maintenance After Hours 218-556-5805 (After hours callout fee \$200; Holidays \$250) <u>FBO Management 24/7</u> <u>Rep Phone number</u> Bob Liapis or Tracie Walter		

<u>MS.5.4.f. Demeanor and Appearance of Employees and Subcontractors</u>	yes	No complaints on employees received		
<u>MS.5.5. Insurance Requirements</u>	yes	See Agreement VI.A. COI effective 05/10/2024 to 05/10/2025		
<u>MS.5.6. Required FBO Services</u>				
MS.5.6.a.i. - xi. Aircraft Fuel Farm/Trucks/Staff	yes	100LL and Jet A 14 hrs/day 5 days/week 12 hrs/day 2 days/week not provided: self service		Line Staff (Fuel) Monday – Friday 6am - 8pm Sat – Sun 6am – 7pm
MS.5.6.b.i. – vi. Commercial Self-Service Fueling	not required			
MS.5.6.c.i. – ii. Aircraft Line Services	yes			
MS.5.6.d.i. – viii. Passenger, Crew and Aircraft Ground Services, Support and Amenities	yes			
MS.5.6.e.i. – v. Airframe and Power Plant Mx	yes			
MS.5.6.f.i. – ix. Aircraft Storage Hangars	yes			
MS.5.6.f.iv. Provide listing and copies of all leases or subleases of all Aircraft stored within the FBO's or sub lessee's hangar facilities to the Director upon demand	Yes			
<u>MS.5.7. Additional FBO Services (may include)</u>				
MS.5.7.a.i. - iv. Flight Training	yes			
MS.5.7.b.i. - viii. Aircraft Charter/Taxi/Mgmt	yes			
MS.5.7.c.i. - iv. Aircraft Rental	yes			
MS.5.7.d.i. - v. Avionics Sales and Maintenance	yes	not provided: avionics sales		

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		2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 JAN- JUN Budget	2025 JAN - JUN Actual	2026 Budget	
Capital Improvement Plan									
	FAA AIP Entitlement Grant	1,000,000	1,000,000	1,000,000	1,000,000	500,000	500,000	1,000,000	FAA AIP Entitlement Grant - based on passenger enplanements
	FAA AIP BIL Grant	1,020,028	1,019,788	1,018,054	1,017,000	508,500	508,500	0	FAA AIP BIL Grant
	FAA AIP ATP Grant	0	0	0	0	0	0	0	FAA AIP ATP Grant - competitive grant - security checkpoint redesign
	CARES Act Grant	50,000	50,000	0	0	0	0	0	CARES Act Grant reduces CIP Levy by \$50,000 in 2021, 2022, 2023
	Levy Capital Improvement	50,000	50,000	100,000	100,000	50,000	50,000	100,000	CIP Levy provides local match Federal/State Grants
	Levy Special Pjt-watermain loop	0	0	250,000	250,000	125,000	125,000	250,000	Special Project Levy - watermain loop (\$250,000 in 2024,2025,2026,2027)
	TOTAL LEVY								
Income									
	CRRSA Act Grant	550,328	114,435	300,000	0	0	0	0	CRRSA Act Grant reduces Op Levy by \$150,000 in 2022, 2023, 2024
	ARPA Grant	439,786	223,874	100,000	135,000	67,500	0	0	ARPA Grant reduces Op Levy by \$135,000 in 2025
	Levy Operational Expense	252,037	251,150	250,000	650,000	325,000	325,000	825,991	2025 Operational Levy - no more reductions from COVID grants
	Debt Service Tax Levy	91,151	89,283	92,333	90,163	45,082	45,082	92,975	2026 Bond Debt Service (Principal \$75,000; Interest \$17,975)
	Abate Debt Service Tax Levy	-91,151	-89,283	-92,333	-90,163	-45,082	-45,082	-92,975	Abate 2026 Bond Debt Service
	State M & O Grant	161,287	161,287	161,287	161,287	80,644	80,644	161,287	Mn/DOT Aeronautics M&O Grant
	Interest Earnings	5,874	13,139	6,577	6,354	3,177	1,682	8,530	three year average
	Miscellaneous Income	17,043	3,222	1,498	12,755	6,377	3,701	0	
	Passenger Facility Charges	106,600	100,867	120,586	105,910	52,955	45,227	119,380	99% of 2024 PFCs
	Marketing Grant Matching Funds	28,252	28,514	28,514	29,239	14,620	0	29,982	Mn/DOT Aeronautics adjusts each year according to passengers
	LEO Grant from TSA	7,138	5,591	2,737	0	0	0	0	TSA reimbursement for LEO - not funded as of 5/1/2024
	FBO Contract Revenues	58,429	68,190	68,011	63,239	31,619	35,739	63,239	rate set by lease 1/1/2023 thru 12/31/2027 (5 year renewal in 2022)
	Fuel Sales	0	0	0	0	0	0	49,775	Self-service avgas system new for 2026
Lease and Rental Income									
	Terminal Rent								
	Avis	0	0	0	0	0	0	0	lease terminated by Avis in 2020
	Enterprise	7,636	7,822	7,884	7,884	3,942	3,942	7,884	rent set by lease
	FAA	3,360	3,360	3,360	3,360	1,680	1,680	3,360	rent set by lease
	National/Alamo	43,529	46,201	61,230	6,384	3,192	28,902	55,078	Percent of sales, three year average
	SkyWest Airlines	46,477	46,477	48,791	49,253	24,627	24,627	50,731	rent set by lease
	TSA	35,001	35,001	35,001	35,264	17,632	17,501	33,643	rent set by lease
	Terminal Rent - Other	870	1,965	0	0	0	870	3,480	jetbridge fees - other airlines
	Total Terminal Rent	136,873	140,826	156,266	102,145	51,073	77,521	154,176	TOTAL TERMINAL RENT
	Roush Industries Building Rent	26,325	29,867	0	0	0	0	0	Roush left in 2023
	Hangar Rent	50,032	57,149	60,402	73,879	36,940	31,080	88,937	15 Ts average \$215/mo; 4 corporate at \$918/mo; 5 storage average \$102/mo
	Land Rent								
	Enbridge Energy Co Inc.	6,444	6,619	6,858	7,021	3,511	3,533	7,197	rent set by lease

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			2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 JAN- JUN Budget	2025 JAN - JUN Actual	2026 Budget		
		AirCorps Aviation	5,570	5,770	5,981	6,161	3,081	3,100	6,315	rent set by lease	
		Nelcom Corporation	1,352	1,442	1,503	1,516	758	758	2,187	rent set by lease	
		North Central Service	3,378	3,684	3,978	3,978	1,989	1,989	3,978	rent set by lease	
		U'ren Brothers Development	9,346	9,643	9,920	see below	5,110	4,285		North Memorial and Sanford hangar ground leases	
		-North Memorial	see U'Ren	see U'Ren	see U'Ren	6,201	see above		6,356	rent set by lease	
		-Sanford	see U'Ren	see U'Ren	see U'Ren	4,017	see above		4,117	rent set by lease	
		BIA/DNR Land Rent	28,877	28,712	29,547	30,073	15,037	0	31,342	working on new lease with DNR, rates set but need signature	
		Bosch	0	5,500	5,500	5,500	2,750	0	6,000		
		Billboards	2,919	1,159	2,919	2,950	1,475	2,963	3,000	rent set by lease	
		Total Land Rent	57,886	62,529	66,206	67,417	33,709	16,628	70,492	TOTAL LAND RENT	
		Banner & Signage Rent	6,891	6,231	6,817	7,150	3,575	4,220	8,017	banners and lighted signs	
		Total Lease and Rental Income	278,007	296,602	289,691	250,591	125,297	129,449	321,622	TOTAL LEASE AND RENTAL INCOME	
		Equipment Rental Income									
		De-icing/Anti-icing Services	21,900	13,262	13,526	17,000	8,500	2,042	15,576	de-icing/anti-icing services by Airport Authority (weather dependent)	
		Rent Use Deice / Fuel	19,185	20,544	17,182	8,925	4,463	13,060	20,667	avg \$1275 monthly Jan-Apr/Oct-Dec (weather dependent)	
		Total Equipment Rental Income	41,085	33,806	30,708	25,925	12,963	15,102	36,243	TOTAL EQUIPMENT RENTAL INCOME	
		Landing Fees	31,631	32,708	44,990	34,820	17,410	20,646	36,443	Landing Fee set by Authority	
		Fuel Flowage Fee	23,351	21,048	23,267	24,880	12,440	12,648	22,555	FFF set by Authority	
		Vending and Commissions	331	327	1,187	326	163	0	1,000	three year average	
		Coop. Dividends	1,866	919	1,256	1,926	963	0	1,347	three year average	
		Total Income	1,563,259	1,131,805	1,430,309	1,502,252	751,128	669,838	1,677,394	TOTAL PROJECTED INCOME	

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		Total Utilities
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			2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 JAN- JUN Budget	2025 JAN - JUN Actual	2026 Budget	
		Maintenance								
		Building Maintenance								
		Cleaning	6,162	4,897	2,500	3,000	1,500	2,033	4,066	rug rental for terminal
		Building Maintenance - Other	38,485	54,747	27,000	30,000	15,000	44,051	56,013	repairs to terminal structure or systems
		Total Building Maintenance	44,647	59,644	29,500	33,000	16,500	46,084	60,079	TOTAL BUILDING MAINTENANCE
		Equipment Repairs	82,732	34,987	30,320	20,000	10,000	22,995	49,346	any repairs to any vehicles/equipment
		Structure Maintenance	145,671	100,814	24,462	20,000	10,000	21,971	35,649	repairs to grounds and structures other than the terminal
		Maintenance - Other	12,839	11,300	5,000	7,000	3,500	0	20,000	repairs to other structures/buildings
		Total Maintenance	285,889	195,445	89,282	80,000	40,000	91,050	165,074	TOTAL BUILDING MX, EQUIPMENT RPRS, STRUCTURE MX
		Professional Services								
		Information Technology Svcs	24,603	38,508	39,370	25,000	12,500	30,382	29,740	iFids, Marco, Website hosting, Evolve Creative
		Auditing	0	0	53,325	11,750	5,875	0	25,000	annual audit (2024 amount was for 2019, 2020, 2021, 2022, 2023)
		Accounting	9,060	9,180	9,300	9,420	4,710	3,925	9,540	rate set by contract
		Engineering and Architectural	145,279	96,763	84,923	18,000	9,000	64,698	36,000	non-grant projects, lease drawings, SWPPP, environmental work
		Fiscal Fees	400	400	400	400	200	0	400	Wells Fargo Bond Paying Agent Fee
		Legal	0	5,100	20,000	22,500	11,250	23,164	25,000	to obtain Legal counsel for Airport Authority
		Other Prof. Services	14,819	18,720	33,871	15,000	7,500	12,184	27,010	HVAC controls, fire system insp, GBAJPB, Decomm Aviation
		Total Professional Services	194,161	168,671	241,189	102,070	51,035	134,353	152,690	PROFESSIONAL SERVICES
		Operating Supplies	67,079	74,305	45,327	56,000	28,000	41,236	104,737	OPERATING SUPPLIES (purchase of bulk Avgas new for 2026)
		Property & Liability Insurance	69,195	64,007	70,000	70,000	35,000	32,955	72,500	PROPERTY & LIABILITY INSURANCE (veh & property ins, liability ins)
		Travel	3,870	1,516	4,000	4,000	2,000	3,637	7,500	TRAVEL (monthly MCOA, annual conf, wildlife training)
		Training	8,161	10,223	5,000	10,500	5,250	2,471	9,361	TRAINING (ARFF certification, Part 139 recurrent, wildlife)
		Motor Fuel	38,455	31,626	18,000	29,919	14,960	11,620	30,290	MOTOR FUEL (highly dependent on severity of winter)
		Office Expenses								
		Postage	508	428	100	100	50	99	300	postage
		Printing and Publishing	0	210	50	50	25	0	300	printing
		Supplies	2,069	2,797	1,500	2,000	1,000	1,935	3,000	office supplies
		Total Office Expenses	2,826	3,435	1,650	2,150	1,075	2,034	3,600	TOTAL office expenses
		Dues and Subscriptions	1,719	1,924	800	1,000	500	2,119	2,033	dues and subscriptions (aerosimple and virtower new for 2026)
		Interest Expense	0	2,531	2,500	2,000	1,000	604	1,167	Interest on GAN - used to cash flow CIP Projects
		Bond Principal	65,000	65,000	70,000	70,000	35,000	70,000	75,000	Bond Principal Payment rate set by Bond Debt Service schedule
		Bond Interest Expense	24,424	23,308	21,248	19,069	9,535	19,069	17,975	Bond Interest Expense set by Bond Debt Service schedule
		Unforseen Expense Acct	0	15,000	10,000	10,000	5,000	5,000	0	to be moved into maintenance expense accounts
		Hangar Development Acct	4,400	6,600	15,000	15,000	7,500	7,500	15,000	hangar maintenance and future development (hangar income less hangar loan
		Hangar Loan Payment	30,800	46,200	46,200	46,200	23,100	23,100	46,200	\$920,192.76 @ 0% int for 20 yrs. / \$3,850.00 per month
		Miscellaneous Expenses								
		Incidental Damage	0	1,576	0	0	0	1,493	0	
		Penalties	4,496	0	0	0	0	0	0	

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				2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 JAN- JUN Budget	2025 JAN - JUN Actual	2026 Budget		
			Uniforms	2,886	1,406	2,800	3,000	1,500	812	5,000	4 emp @ \$616 allowance (union contract); winter & ARFF gear	
			Meals/Food	203	80	250	250	125	0	250	meals while traveling or working extended hours	
			Bank Service charges	31	55	500	75	38	18	75	finance charges	
			Licenses and Permits	227	111	118	123	62	0	153	three year average	
			Miscellaneous - Other	2,031	2,488	500	1,000	500	111	0	Miscellaneous expenses	
			Total Miscellaneous	9,874	4,140	4,168	4,448	2,224	2,434	5,478	TOTAL MISCELLANEOUS	
			Total Expense	1,597,385	1,533,716	1,558,526	1,502,149	723,795	864,687	1,677,394	TOTAL PROJECTED EXPENSES	

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RESOLUTION NO. 280

DECLARING THE OFFICIAL INTENT OF BEMIDJI REGIONAL AIRPORT AUTHORITY (AUTHORITY) TO ESTABLISH A LEVY FOR FISCAL YEAR (FY) 2026 INCLUDING A PORTION OF THE OVERALL LEVY AMOUNT BE USED FOR OPERATION, CAPITAL IMPROVEMENT, SPECIAL PROJECTS AND PROVIDE DEBT SERVICE FUNDING ON THE GENERAL OBLIGATION AIRPORT REVENUE (GOAR) BOND ISSUED BY THE AUTHORITY IN 2010 FOR THE LOCAL SHARE OF THE TERMINAL AND ARFF IMPROVEMENT PROJECTS WITH THE DEBT SERVICE LEVY TO BE ABATED FOR FY2025.

WHEREAS, the Authority has determined a levy amount for FY2026 should be (\$1,175,991.00) dollars, composed of:

\$825,991.00	for operational expenses; <u>plus</u>
\$100,000.00	for capital improvement projects; <u>plus</u>
\$250,000.00	for Special Project (water main loop); <u>plus</u>
\$ 92,975.00	for annual debt service amount on GOAR bond, Series 2010 issued for the local share on the Terminal & Aircraft Rescue and Fire Fighting Facility (ARFF) construction project; <u>minus</u>
-\$ 92,975.00	to abate annual debt service (will be abated using Passenger Facility Charge {PFC} Fees)

WHEREAS, the Authority recognizes that the levy for the debt service is irrevocable for the life of the bond issue and as stated in the levy for 2011, it was and is the Authority's intent to only collect the funds necessary for operations and debt service in the first year (2011). The COVID-19 worldwide pandemic continued into 2021 and drastically affected air carrier passenger traffic. To address the continued economic fallout due to the pandemic, the 117th Congress passed and the President signed into law on March 22, 2021, the American Rescue Plan Act of 2021 (ARPA) (Public Law 117-2). ARPA, provided \$2 billion in economic relief for airports across the country and the funds were used to prevent, prepare for and respond to the COVID-19 pandemic, including relief from rent for eligible airport concessions. As was planned, these special funds were used to temporarily reduce the operational expense and capital improvement levies for the past five years and now with the dramatic rise in the cost of goods and services, the operational levy must be increased to more than was originally forecast for 2026. PFC fees collected will be used to abate the debt service portion of the levy. PFC fees collected will be used for the duration of the life of the bond issue (20 years) and 2026 is year sixteen (16).

NOW, THEREFORE, BE IT RESOLVED BY THE BEMIDJI REGIONAL AIRPORT AUTHORITY AS FOLLOWS:

The total Authority levy for Fiscal Year 2026 is for the amount of (\$1,175,991.00), composed of \$825,991.00 for operational expenses; plus \$100,000.00 for capital improvement; plus \$250,000 for Special Project; plus \$92,975.00 for the annual debt service; minus \$92,975.00 to abate the annual debt service.

The foregoing resolution was offered by Member _____, who moved its acceptance, and upon due second by Member _____ was passed/failed by a _____ vote:

Ayes: (list members voting Aye)

Nays: (list members voting Nay)

Absent: (list members absent)

Passed/Failed: July 16, 2025

STATE OF MINNESOTA COUNTY OF BELTRAMI

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the **Bemidji Regional Airport Authority** at an authorized meeting held on the 16th day of July, 2024 as shown by the minutes of the meeting in my possession.

Signature: _____ Kyle Christiansen ~ Executive Director

CORPORATE SEAL /OR

Signature: _____ Angela Demaris, NOTARY PUBLIC

My Commission Expires: _____